

February 9, 2004  
Regular Council Meeting

Those present were Council President Loretta Smart, Council members Ron Sullins, Greg Stroh, Lori Vaughn and Joe Thomas. Clerk-Treasurer Mary K. Parsons, Town Manager Bob Hull, Teri Steele, Jim Humbarger, Danny Frasier, Ed Johnson, Martha Hagerty, Eric Hufnagle, Lon Keyes and Town Attorney Brad Everhardt also represented the town.

Public attendance include Jim Measel with WLKI, Yvonne Schraeder with the Herald Republican, Boy Scout Troop #186, Webelo Pack # 3186, Bill Geiger and Julie Wilson on the phone system, Jeff Hall with Allegheny Coatings, David Koenig with Region 3A, Gene and Betty Hamm from Hudson, Paul Venzke with the Fire Department and Tom Robison from the Fremont Police.

Meeting was called to order by President Loretta Smart at 6:30 p.m. Loretta welcomed the Boy Scouts.

Loretta asked if there was a motion to approve the January minutes. Motion by Greg, second by Ron, all in favor.

Loretta entertained a motion to approve the claims and payroll. Motion by Lori, second by Greg, all in favor.

#### **Under Old Business:**

Brad spoke on projections for the construction of the new town hall. Everything was moved up a month. A Hearing before the tax control board will be February 26, 2004 at 1:00 p.m. A council member will need to attend. Greg wondered if we had final numbers from Andy Dodzik. They will come after bids are received.

Brad suggested two appraisers, LouAnn Putnam from Putnam Appraisals and Bill Schnepf from All Appraisals to be appointed to issue a joint appraisal of the existing town hall structure and real estate. Loretta called for a motion to approve. Motion by Ron, second by Greg, all in favor.

It was decided that the building committee would meet Thursday at 2:00 p.m. on the 12<sup>th</sup> of February to discuss what to do with the 20' x 30' offset piece of property and to discuss the disposal of personal and attached property in the building. Discussion followed on the generator location of the new building.

Brad spoke on Fire department transfers. He will meet with the Board of Directors of the Fremont Fire Department to discuss transactions. Paul Venske III, Eric Hufnagle, and Brad will execute the agreement at that time.

#### **New Business:**

Ed Johnson held a discussion on the bike rodeo. Last year the town donated slightly over \$200.00 for stickers. The Police are requesting that the town purchase 2 bikes. Lori made a motion to purchase 2 bikes, second by Joe, all in favor.

Tom Robison asked for the purchase of a CD burner for the police department. Ron made a motion not to exceed \$100.00, second by Greg, all in favor.

Bill Geiger introduced Julie Wilson to speak on the phone system for the new town hall. Their system is a Toshiba and is very advanced. This system can have multiple tenants with the same switch board operator. Discussion followed and it was suggested that the building committee make a recommendation to council. Ron moved, second by Greg, all in favor.

Jeff Hall with Allegheny Coating requested an amendment to their 1999 tax abatement. They invested \$1,400,000 on the building and \$912,000 on personal property. Questions arose as to whether this would

constitute a rebate that the town would have to pay back to the company. Greg moved to table until Brad had a chance to check into this, Ron made the second, all in favor.

HIPAA - Brad made 3 presentations concerning HIPAA, a business associate agreement, a notice to health plan participants of the Town's HIPAA compliance measures, and to appoint the Clerk-Treasurer as the Privacy Officer. Ron moved to accept as presented. Second by Greg, all in favor.

Discussion followed on a purchasing ordinance. This was tabled until next meeting.

Discussion followed on the insurance payouts. Brad will work with the Clerk/Treasurer to prepare a document to hand out to employees. Motion by Ron, second by Greg, all in favor.

Discussion followed on the utility bill write off of a downtown building. A tenant left an owner with a bill of approximately \$400.00. Should we accept half or pursue through the court system? Motion by Greg to accept half, second by Lori, all in favor.

Request was made for Kathy and Teri to attend the school in Muncie for Clerks and Clerk Treasurers in March. Motion by Greg, second by Lori, all in favor.

Bob requested to bring up to the Plan Commission the name change of Euclid Street to Coffin Street. Motion by Ron, second by Greg, all in favor.

The Sewer Task Committee met. They are looking for funding to purchase a belt press to replace drying beds. A discussion was held on the parameters to hook-up to Clear Lake. Guidelines and specifications will be clarified through an ordinance. There is a need to establish an ordinance to incorporate NPDES permit? Motion for Brad to prepare ordinance, Ron moved, second by Greg, all in favor.

Motion to approve the purchase of equipment at \$4834.00 to do our own Ecoli tests. Motion by Ron, second by Lori, all in favor.

Motion to approve the contract with the Steuben County Economic Development Commission. Ron moves for Loretta to sign contract, second by Joe, all in favor.

A discussion was held on Diversified Coating. Brad suggested that the company be directed to submit a claim for the balance due. Motion by Greg, second by Lori, all in favor.

Motion by Ron to approve utility bill credits, second by Lori, all in favor.

The President of IACT appointed Ron to the legislative committee. Motion to approve the appointment, as there will be costs involved for the town. Motion by Lori, second by Greg. 4 in favor, Ron abstained.

Amendment to by laws to give same notification to council members that media receives in a 48 hour notice meeting. Ron moved, second by Joe, all in favor.

Jerry Foster asked that Suellen Crandall and Susie Swager be re-appointed to the Fremont Housing Authority. Motion by Ron, second by Greg, all in favor.

Greg moved to appoint Diana Beer to the Fremont Economic Development Commission and to request the county to appoint Larry Smart to the same committee. Motion by Greg, second by Lori, 4 in favor. Loretta abstained.

Discussion followed on the Fremont Community revitalization. Motion was made by Ron to appoint Lori to work with Greg and Bob as the town representatives, second by Joe Thomas, all in favor.

Bob would like to host the Chamber after hours in July. Greg made motion for Bob as Hull Well Drilling to provide the food and drink and for the town to offer the street barn as its facilities. Second by Lori, all in favor.

Discussion followed on the snow removal ordinance. It has been amended that towing be added as the sole cost and expense of the owner and to add a fine no less than \$20.00 and not more than \$75.00. Motion was made to approve Ordinance 2004-1, amending ordinance 2003-06. Ron moved, second by Greg, all in favor. It will now be published.

Brad will work with Danny on another ordinance for no overnight parking in Follett Estates.

Martha requested an ordinance changing Court late fees. Motion by Ron to approve ordinance 2004-2 on first reading, second by Greg. Ron moved to waive the second reading, second by Joe, all in favor.

### **Reports:**

Martha Hagerty submitted a Court report. The report has a new format.

Ed Johnson submitted a Police report.  
Police Requested \$280.00 for classes in Albion. Motion by Lori second by Greg, all in favor.

Danny Frasier submitted a Street report.  
On Broad Street there is a tree that needs to come down. Estimated at \$800.00. Ron moved, second by Joe, all in favor.

Jim Humbarger submitted a Sewer Report.  
Jim and Brent requested attending a management class on March 3<sup>rd</sup> at \$50.00 each. Motion by Lori, second by Greg, all in favor.

Bob Hull Submitted the Town Manager Report.  
Bob requested approval for Steve, Bill, and himself to attend the AWWA conference in Indianapolis. Motion by Greg, second by Ron, all in favor.

Bob reported one radio went down, and the need to get a new one.

Discussion on storm sewer financing. Brad will check into financing options and report back to council.

Eric would like to use gym on Saturdays in the month of March for training. Motion to work with Teri on scheduling, motion by Greg, second by Joe, all in favor.

Lon Keyes reported that the Parks and Recreation Park board decided to eliminate the park program for 2004 and are looking for more stand-alone projects.

### **Other General Matters**

Need to approve wage scale as adopted at the wage hearing. Moved by Ron, second by Lori, all in favor. See Exhibit A.

Motion was made by Greg Stroh to adjourn the meeting at 9:32 PM, second by Lori Vaughn.

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Council President

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Council Member

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Attest:

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Mary K. Parsons  
Clerk/Treasurer