

**April 15, 2025**

*The regular meeting of the Fremont Town Council was called to order by Council President Linda Fulton at 5:30 p.m. on Tuesday, April 15, 2025, at the Fremont Town Hall. Councilmembers Dr. William Stitt, Barry Wilcox, Ashlee Hoos, and Scott Glendening were also present.*

*Others representing the Town were:*

*Mary K. Parsons, IAMCA, MMC, ACPFA, ACPFIM, CPM, CMO Clerk-Treasurer*

*Becky Maggart, IAMC, Chief Deputy Clerk*

*Kurt Bachman, Town Attorney*

*Jeff Grimm, Street Superintendent*

*Jeff Olds, Water Superintendent*

*Tyler Howard, Park Board President*

*John Mays, Town IT Specialist*

*Kenny Steele, Town Deputy Marshal*

*Travis Smoker, Town Deputy Marshal*

*Others in attendance were:*

*Todd Thurber, DLZ*

*Chris Emerick, Steuben County Detective*

*Isaac Lee, Steuben County Economic Development Corp*

*Martha Hagerty, Town Resident*

*Lori Crandall, Town Resident*

*Alice Welch, County Resident*

*Rick Deller, Town Resident*

*Charles Freeburn, Town Resident*

*Julia Freeburn, Town Resident*

*Ken Willson, JICI*

*Ian Gardner, JICI*

*Mike Miller, DMG*

*Karl, Carver Non-Woven*

*Ryan Boekhout, Ajax, Cold Heading*

*Paul with, Ajax, Cold Heading*

**Town Hall Building Corp-** Council President Linda Fulton turned the meeting over to Town Attorney Kurt Bachman for the Town Hall Building Corp meeting. Town Attorney Kurt Bachman said first officers must be voted in, and 2024 officers were Linda Fulton, President, Martha Hagarty, Vice-President, and Lori Masters, Secretary/Treasurer. Vice President Martha Hagarty motioned to keep the officers the same as 2024, second by President Linda Fulton, all in favor. Town Attorney Kurt Bachman then asked for approval of minutes. President Linda Fulton motioned to approve as presented, second by Vice President Martha Hagarty, all in favor. Council President Linda Fulton motioned to adjourn the Town Hall Building Corp meeting at 5:32pm, second by Vice President Martha Hagarty, all in favor.

**Approval of Minutes-** Councilmember Barry Wilcox made a motion to approve the March minutes, second by Councilmember Scott Glendening, all in favor.

**April 15, 2025**

**Approval of Claims, Payroll, Comp Time, Fund Report and Appropriation Report-** Councilmember Ashlee Hoos moved to approve claims, payroll, comp time, Fund and Appropriation reports as presented, second by Councilmember Scott Glendening, all in favor.

**OLD BUSINESS:**

**DLZ Updates-** Todd Thurber from DLZ said street projects, weather permitting, will be starting in the next few weeks. Todd Thurber from DLZ also said that he is working on the design for the 2025 Community Crossing Grant Application and is half done. He also said that he will have the project ready to be bid by May meeting so the application can be submitted by the end of May. Todd Thurber from DLZ said that the Coldwater Sidewalk is complete and they will be backfilling and seeding this week, and the sidewalk on Hope Drive is also being backfilled and seeded in the next few weeks.

**Open Bids on Water Truck-** Council President Linda Fulton and Town Attorney Kurt Bachman opened the bids for the 2008 Ford F-150 Water Truck. There were three bids submitted and opened. The highest bid of \$4,175.00 was accepted from Charles Freeburn. Councilmember Dr. William Stitt motioned to accept the bid and payment is to be made cash, cashier check or money order for payment of the truck, second by Councilmember Scott Glendening, all in favor.

**NEW BUSINESS:**

**Utility Credits-** Councilmember Ashlee Hoos made a motion to approve the utility credits as presented, second by Councilmember Scott Glendening, all in favor.

**CF-1's-** Isaac Lee from Steuben County Economic Development Corp presented the CF-1's, and his recommendation is they are all in compliance. Councilmember Barry Wilcox motioned to approve the CF-1 for DMG formerly Koester Metals as presented, second by Councilmember Dr. William Stitt, all in favor. Councilmember Barry Wilcox motioned to approve the CF-1 for Diversified Coatings as presented, second by Scott Glendening, all in favor. Councilmember Barry Wilcox motioned to approve the CF-1 for Carver Non-Woven as presented, second by Councilmember Dr. William Stitt, all in favor. Councilmember Dr. William Stitt motioned to approve the CF-1 for Crossroads Place Apartments, second by Councilmember Barry Wilcox, all in favor. Councilmember Barry Wilcox motioned to approve the CF-1 for Ajax/Cold Heading as presented, second by Councilmember Ashlee Hoos, all in favor. Isaac Lee from SCEDC thanked Council for their time and approval of the CF-1's, and said he is waiting on 7 to come in from Cardinal IG.

**Wellness Day-** Mary K. Parsons, Clerk Treasurer, said the Wellness Day is planned for May 9, 2025 from 6-8am.

**Park Board Ordinance 2025-02-** Town Attorney Kurt Bachman said this Ordinance abolishes the current Park Board Structure. Councilmember Barry Wilcox motioned to approve as presented, second by Councilmember Scott Glendening, all in favor.

**Park Board Advisory Ordinance 2025-03-** Town Attorney Kurt Bachman said this Ordinance establishes the new Park Board Structure to an Advisory Committee. Councilmember Ashlee Hoos motioned to approve as presented, second by Councilmember Barry Wilcox, all in favor.

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**Park fees Ordinance Fees 2025-04-** Councilmember Scott Glendening motioned to approve as presented, second by Councilmember Scott Glendening, all in favor.

**Park Use Ordinance 2025-05-** Councilmember Barry Wilcox motioned to approve as presented, second by Councilmember Dr. William Stitt, all in favor. Councilmember Barry Wilcox motioned to waive the second reading of Ordinances 2025-02, 2025-03, 2025-04 and 2025-05, second by Councilmember Ashlee Hoos, all in favor.

**Part-time Hire-** Clerk Treasurer Mary K. Parsons said Reagon Stevenson was interviewed by the Public Safety Board and the Marshal would like approval to hire her as a Part-time Officer. Councilmember Barry Wilcox motioned to approve as presented, second by Councilmember Scott Glendening, all in favor.

**Surf net permits-** Council President Linda Fulton asked for Council to approve Kurt Bachman, Town Attorney, to draw up an agreement with Surf net for them to install an OLT box and work in the ROW. Permits could be prepared once a signed agreement is in place. Councilmember Scott Glendening motioned to approve as presented, second by Councilmember Barry Wilcox, all in favor.

**REPORTS:**

**Fire:** Report was submitted. Clerk Treasurer, Mary K. Parsons asked for approval for the purchase of a drone for \$7,000. Councilmember Dr. William Stitt, motioned to approve as presented, second by Councilmember Ashlee Hoos, all in favor.

**Police:** Report was submitted. Clerk Treasurer Mary K. Parsons asked for approval for the purchase of weapons for \$12,565. Councilmember Barry Wilcox motioned to approve as presented, second by Councilmember Ashlee Hoos, all in favor.

**Zoning:** Report was submitted. Nothing to add.

**Street:** Report was submitted. Nothing to add.

**Water:** Report was submitted. Nothing to add.

**Wastewater:** Report was submitted.

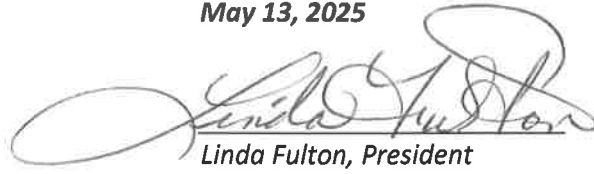
**Park:** Report was submitted. Nothing to add.

Todd Thurber from DLZ asked for approval to advertise for the street projects once the design is complete so can be open for bids and approved at the next council meeting. Councilmember Scott Glendening motioned to approve as presented, second by Councilmember Ashlee Hoos, all in favor.

Motion to adjourn at 5:59 p.m. by Councilmember Ashlee Hoos, second by Councilmember Dr. William Stitt, all in favor.

April 15, 2025

May 13, 2025

  
Linda Fulton, President

  
Dr. William Stitt, Vice President

Attest:

  
Mary K Parsons, Clerk-Treasurer  
IAMCA, MMC, ACPFA, ACPFIM, CMO, CPM

  
Barry Wilcox, Member

  
Ashlee Hoos, Member

  
Scott Glendening, Member

**April 24, 2025**

The special meeting of the Fremont Town Council was called to order by Council President Linda Fulton at 5:00 p.m. on Thursday, April 24, 2025, at the Fremont Town Hall. Councilmembers Dr. William Stitt, and Scott Glendening were also present.

Others representing the Town were:

Mary K. Parsons, IAMCA, MMC, ACPFA, ACPFIM, CPM, CMO Clerk-Treasurer

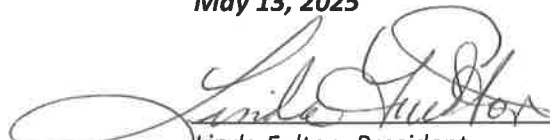
**Purchase of Bucket Truck** – The Street Department would like permission to purchase a 2017 F550 bucket truck for approximately \$51,000. The truck is not on the lot yet and this would be subject to the street department seeing the truck. They go fast once on the lot so they would like approval to make the purchase if they like the truck and to pay for the truck upon delivery should this happen prior to the next Council meeting. Councilmember Dr William Stitt made the motion for the approval, second by Councilmember Scott Glendening, all in favor.

**Appraisers** – The Town is looking at a building to purchase and will need to have two appraisers appointed to appraise the property. Nolan Appraisals and All Appraisals were recommended. If one of them would not be able to meet the necessary deadline, another appraiser could be appointed who would be able to meet the deadline that the seller is seeking. Councilmember Scott Glendening made a motion to appoint the required appraisers, second by Councilmember Dr William Stitt, all in favor.

**Conflict of Interest** – Officer Kenny Steele has requested a Conflict-of-Interest approval for some automotive work including the purchasing of parts and labor. Councilmember Dr William Stitt made a motion to approve the Conflict of Interest, second by Councilmember Scott Glendening, all in favor.

Motion to adjourn at 5:09 p.m. by Councilmember Scott Glendening, second by Councilmember Dr. William Stitt, all in favor.

**May 13, 2025**

  
Linda Fulton, President

Attest:

  
Mary K Parsons, Clerk-Treasurer  
IAMCA, MMC, ACPFA, ACPFIM, CMO, CPM

  
Dr. William Stitt, Vice President

Barry Wilcox, Member

  
Ashlee Hoos, Member

Scott Glendening, Member