

December 16, 2025

The regular meeting of the Fremont Town Council was called to order by Council President Linda Fulton at 5:30 p.m. on Tuesday, December 16, 2025, at the Fremont Town Hall. Councilmembers Dr. William Stitt, Barry Wilcox, Ashlee Hoos and Scott Glendening were also present. This meeting is live streamed and is available on our town website at www.townoffremont.org.

Others representing the Town were:

Mary K. Parsons, IAMCA, MMC, ACPFA, ACPFIM, CPM, CMO Clerk-Treasurer

Becky Maggart, IAMC, Chief Deputy Clerk-Zoning Administrator

Kurt Bachman, Town Attorney

Jeff Grimm, Street Superintendent

Others in attendance were:

Todd Thurber, DLZ

Chris Emerick, Steuben County Sheriff Deputy

Zachary Burnau, Town Resident

Lori Crandall, Town Resident

Kate Hastings, Clear Lake Resident

Tina Boitet, Clear Lake Resident

Jan Emerick, Clear Lake Resident

Crystal Welch, Abonmarche

Approval of Minutes- Councilmember Dr. William Stitt made a motion to approve the November minutes, second by Councilmember Ashlee Hoos, all in favor.

Approval of Claims, Payroll, Comp Time, Fund Report and Appropriation Report- Councilmember Barry Wilcox moved to approve claims, payroll, comp time, Fund and Appropriation reports as presented, second by Councilmember Ashlee Hoos, all in favor.

OLD BUSINESS:

DLZ Updates- Todd Thurber from DLZ said API may start the road project in February or March. Todd Thurber from DLZ said Bids were opened for the East Alley project and API was the lowest most responsive bidder with a bid of \$125,133.00, and is asking council to approve and award the bid. Councilmember Dr. William Stitt motioned to approve as presented, second by Councilmember Barry Wilcox, all in favor. Todd Thurber from DLZ also asked Council for Council President Linda Fulton to sign documents outside of meeting. Councilmember Barry Wilcox motioned to approve as presented, second by Councilmember Scott Glendening, all in favor. Todd Thurber from DLZ also said there was no CCMG awarded to the Town this round, but the Town can reapply next time. Todd Thurber from DLZ also asked Council to approve the yearly Title VI and ADA document update. Councilmember Barry Wilcox motioned to approve as presented, second by Councilmember Ashlee Hoos, all in favor.

Comprehensive Plan Resolution 2025-05 & Parks Plan Resolution 2025-06- Crystal Welch from Abonmarche presented a power point presentation to Council for the Comprehensive Plan and the Parks Plan. The Parks plan had a favorable recommendation by the Parks Committee, and the Comprehensive Plan had a favorable recommendation by the Plan Commission. Councilmember Barry Wilcox motioned to approve the Comprehensive Plan as presented, second by Councilmember Scott Glendening, all in

December 16, 2025

favor. Councilmember Barry Wilcox motioned to approve the Parks Plan as presented, second by Councilmember Ashlee Hoos, all in favor.

NEW BUSINESS:

Utility Credits- *Councilmember Scott Glendening made a motion to approve the credits as presented, second by Councilmember Ashlee Hoos, all in favor.*

Salary Ordinance 2025-12- *Councilmember Dr. William Stitt motioned to approve the Salary Ordinance as presented, second by Councilmember Barry Wilcox, all in favor.*

Amendment Ordinance 2025-13- *Councilmember Ashlee Hoos motioned to approve the amendment as presented, second by Councilmember Barry Wilcox, all in favor.*

Board Appointments – *Town Council President Linda Fulton presented the five Board Appointments for the RDC, one Board Appointment for the Plan Commission, one Board Appointment for the BZA, two Committee Appointments for the Parks Committee, and one Board Appointment for the Tree Board. Councilmember Barry Wilcox motioned to approve the Appointments as presented, second by Councilmember Scott Glendening, all in favor, Councilmember Ashlee Hoos abstained from the vote.*

Amend Fire Contract- *Council President Linda Fulton presented the amendment to the Clear Lake Township Fire Contract to add a \$40,000 donation for purchase of a rescue boat. Councilmember Barry Wilcox motioned to approve as presented, second by Councilmember Ashlee Hoos, all in favor.*

Dog Park- *Council President Linda Fulton presented signs for the Dog Park and the Skate Park. Councilmember Dr. William Stitt motioned to approve the signs as presented and to open the dog park once the signs are installed, second by Councilmember Barry Wilcox, all in favor.*

Cameras- *Council President Linda Fulton presented quotes for solar powered cameras for the dog park and LPR cameras for the Police. Councilmember Barry Wilcox asked if the funds were available and Town Clerk Treasurer Mary K. Parsons said there are funds to pay for the cameras. Councilmember Barry Wilcox motioned to approve as presented, second by Councilmember Dr. William Stitt, all in favor.*

Park Swing- *Clerk Treasurer Mary K. Parsons said the Park Committee asked to purchase a swing in the amount of \$5,898 for the park with a portion being paid from this year's budget and the balance their budget for 2026. Councilmember Ashlee Hoos motioned to approve as presented, second by Councilmember Scott Glendening, all in favor.*

Drone- *Council President Linda Fulton presented a drone purchase request for the Police of \$19,071, the case for \$3,000, a smaller drone for the K-9 for \$1,217, and a case for the Fire Department drone for \$3,000. Councilmember Scott Glendening motioned to approve as presented, second by Councilmember Ashlee Hoos, all in favor.*

Surety Bond – *Council President Linda Fulton as Council to approve the Surety Bond for Clerk Treasurer Mary K. Parsons as presented. Councilmember Scott Glendening motioned to approve as presented, second by Councilmember Ashlee Hoos, all in favor.*

December 16, 2025

REPORTS:

Fire: Report was submitted.

Police: Report was submitted.

Zoning: Report was submitted. Nothing to add.

Street: Report was submitted. Nothing to add.

Water: Report was submitted.

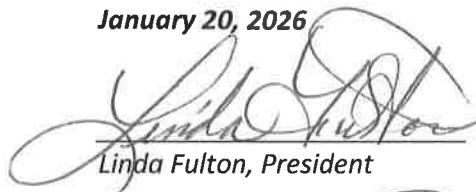
Wastewater: Report was not submitted.

Park: Report was submitted.

Town Council President Linda Fulton wanted to let everyone know the State Board of Accounts Audit was complete and it was a clean audit. She also stated that the Town was approved for the DORA. Councilmember Scott Glendening asked about advertising to hire a Town Manager, and Town Council President said the Council needs to have a job description first.

Motion to adjourn at 6:14 p.m. by Councilmember Ashlee Hoos, second by Councilmember Barry Wilcox, all in favor.

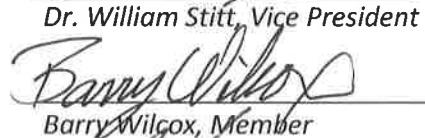
January 20, 2026



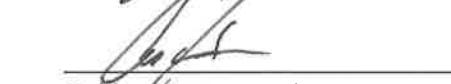
Linda Fulton, President



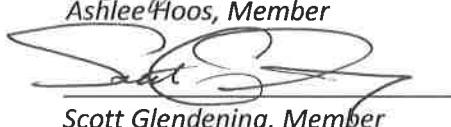
Dr. William Stitt, Vice President



Barry Wilcox, Member



Ashlee Hoos, Member



Scott Glendening, Member

Attest:



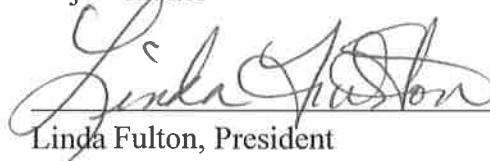
Mary K Parsons, Clerk-Treasurer
IAMCA, MMC, ACPFA, ACPFIM, CMO, CPM

TOWN COUNCIL OF THE TOWN OF FREMONT, INDIANA

MEMORANDUM OF EXECUTIVE SESSION

On Tuesday, December 29, 2025, at 12:30 p.m., the Town Council of the Town of Fremont, Indiana met in executive session in the Council Room of the Town Hall, 205 N. Tolford St. Fremont, IN 46737: (i) pursuant to Indiana Code 5-14-1.5-6.1(b)(5), to receive information about and interview prospective employees

We, the undersigned, being all (unless marked as absent) of the members of the Town Council of the Town of Fremont, Indiana, were present at the meeting. We certify that no subject matter other than as indicated above was discussed in the Executive Session.



Linda Fulton, President



Dr. William Stitt, Vice President



Barry Wilcox, Member



Ashlee Hoos, Member



Scott Glendening, Member

Attest:



Mary K Parsons, IAMCA, ACPFA, ACPFIM, CMO, CPM, Clerk-Treasurer

December 29, 2025

The special meeting of the Fremont Town Council was called to order by Council President Linda Fulton at 1:01 p.m. on Monday, December 29, 2025, at the Fremont Town Hall. Councilmembers Dr. William Stitt, Barry Wilcox, Ashlee Hoos and Scott Glendening were also present. This meeting is live streamed and is available on our town website at townoffremont.org.

Others representing the Town were:

*Mary K. Parsons, IAMCA, MMC, ACPFA, ACPFIM, CPM, CMO Clerk-Treasurer
Becky Maggart, IAMC, Chief Deputy Clerk-Zoning Administrator*

Approval of Claims, Payroll, Comp Time, Fund Report and Appropriation Report- Councilmember Dr. William Stitt moved to approve claims, payroll, comp time, Fund and Appropriation reports as presented, second by Councilmember Ashlee Hoos, all in favor. Clerk Treasurer Mary K. Parsons asked for approval to pay any other bills that may come in before the end of the year. Councilmember Ashlee Hoos motioned to approve as presented, second by Councilmember Barry Wilcox, all in favor.

Travel Ordinance 2025-14- Councilmember Barry Wilcox motioned to approve the Ordinance 2025-14 as presented, second by Councilmember Ashlee Hoos, all in favor. Councilmember Dr. William Stitt motioned to waive the second reading, second by Councilmember Scott Glendening, all in favor.

Nepotism Forms- Clerk Treasurer Mary K. Parsons wanted it to be in the minutes that the nepotism forms are signed.

Generator Contract- Clerk Treasurer Mary K. Parsons presented the 5-year full-service generator contract for \$19,633.35 for three of our generators. Councilmember Barry Wilcox motioned to approve the contract as presented, second by Councilmember Ashlee Hoos, all in favor.

Year End Purchases- Clerk Treasurer Mary K. Parsons presented year-end purchases and the purchase of the building at 104 W Toledo Street for \$112,500. Councilmember Dr. William Stitt motioned to approve the purchase as presented, second by Councilmember Scott Glendening, all in favor. Councilmember Barry Wilcox motioned to approve Council President Linda Fulton to sign documents outside of the meeting for purchase, second by Councilmember Ashlee Hoos, all in favor. Councilmember Barry Wilcox motioned to approve the two murals at \$14,250 and \$13,000 and needed preparation expenses of \$12,075 on the one building, and the new desk for police office of \$9,600 as presented, second by Councilmember Dr. William Stitt, all in favor. Councilmember Scott Glendening motioned to approve Council President Linda Fulton to approve any year-end purchase and sign documents as needed outside of the meeting before the end of the year, second by Councilmember Ashlee Hoos, all in favor.

Annual Transfers – Councilmember Ashlee Hoos motioned to approve the yearly transfers for 2025, second by Councilmember Scott Glendening, all in favor.

Encumbrances – Councilmember Barry Wilcox motioned to approve the encumbrances for 2025, second by Councilmember Scott Glendening, all in favor.

December 29, 2025

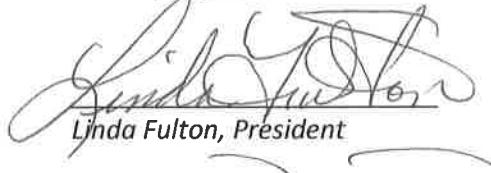
Write Offs – Clerk Treasurer Mary K. Parsons said there were no Write offs this year.

Region 3A Appointment - Councilmember Dr. William Stitt motioned to appoint Mary K. Parsons as the Region 3A appointment, second by Councilmember Ashlee Hoos, all in favor.

Councilmember Scott Glendening made a motion to check into getting the roof tarped off at the building, second by Councilmember Ashlee Hoos, all in favor.

Motion to adjourn at 1:16 p.m. by Councilmember Scott Glendening, second by Councilmember Dr. William Stitt, all in favor.

January 20, 2026



Linda Fulton, President



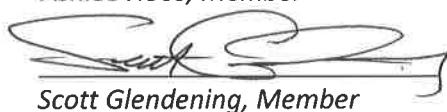
Dr. William Stitt, Vice President



Barry Wilcox, Member



Ashlee Hoos, Member



Scott Glendening, Member

Attest:



Mary K Parsons, Clerk-Treasurer
IAMCA, MMC, ACPFA, ACPFIM, CMO, CPM